

EVENT ENTERTAINMENT POLICIES & PROCEDURES

The following policies and procedures will be in effect for event management and safety purposes.

- There will be a maximum amount of 200 tickets sold for any single event held at the Clubhouse.
- Tickets will **ONLY** be sold at the office. There will be no exceptions to this procedure. Ticket sales will be sold on a first come first served basis. Tickets can be reserved by calling the office. Tickets must also be paid for when picked up at the office, no money will be collected at the event. Please pay attention to deadline dates on the internet or the flyer.
- The doors to events will open approximately 30 minutes prior to the event. Food and drinks will not be served until the starting time scheduled for the event.
- There will be times where the clubhouse pool may be closed for an event. Non-ticket holders at the pool will be asked to leave the pool area approximately 30-45 minutes prior to event. Anyone having a ticket to the event, may leave their belongings and get in line at that time to get their wristband and return to their seats. Only ticket holders will be admitted to the pool once doors open for the event. Your wristband received for the event must be worn to access the pool. The pool, located at the Rec Center, will be open our normal hours of operation or those not attending the event.
- Wristbands will be issued at the door and must be worn by everyone throughout the event. You will not be served in the food or drink line or allowed entrance to the pool (if closed for the event), if you do not have on your wristband – no exceptions.
- Tables can only be reserved for groups of 10 or more, unless there are disability issues. Some events will be assigned seating.
- No food can be removed or carried outside of the event, except for verified and preapproved reasons. Anyone caught taking food out will be asked to leave the event and no refunds will be issued.