



DELAWARE CENTER FOR THE
INLAND BAYS
Research. Educate. Restore.

BOARD OF DIRECTORS' MEETING MINUTES

*Center for the Inland Bays
Indian River Inlet Facility
MAR 30, 2017
Approved JUN 02, 2017*

ATTENDANCE

<i>Board Members Present</i>	<i>Board Alternates Present</i>
Joanne Cabry (Chair, House)	Hans Medlarz (Sussex County)
Diane Hanson (SCAT)	
Susie Ball (Secretary, CAC)	<i>Center for the Inland Bays Staff</i>
Sec. David Small (DNREC)	Chris Bason
Michelle Price-Fay (EPA)	Emily Seldomridge
David Baird (Treasurer, SCD)	Steve Maternick
Sec. Michael Scuse (DDA)	
Rob Robinson (Senate)	<i>Members of the Public</i>
Heidi Gilmore (Board Elected)	Mike Hoffmann (EPA)
Jonathan Forte (Board Elected)	Tyler Monteith (DNREC)
	Marcia Fox (DNREC)
<i>Board Members Absent</i>	
Dr. Scott Andres (STAC)	
Todd Lawson (Sussex County)	
Vickie York (Board Elected)	

CALL TO ORDER/MEETING AGENDA REVIEW/WELCOME

Chair Joanne Cabry called the meeting to order at 9:35 a.m. She requested any changes to the agenda and heard none. She welcomed Secretary Michael Scuse's return to the Board and introduced Jonathan Forte as the newest Board-Elected Director.

SECRETARY'S REPORT

Chris Bason directed the Board's attention to the minutes of the previous Board Meeting, requested any changes, and heard none. J. Cabry requested a motion for approval. Susie Ball motioned and was seconded by Heidi Gilmore. The report was approved unanimously.

TREASURER'S REPORT

David Baird provided the report. He directed the Board's attention to the report including the notes of the February 9 meeting of the Finance Committee. He noted that the Board was sent the fiscal year 2016 financial statement audit via email. The audit was clean with a few management recommendations that were reviewed by the Committee. J. Cabry requested a motion to approve the Board Budget Summary and audit. Diane Hanson made the motion and Hans Medlarz seconded. The vote for approval was unanimous.

REPORTS

J. Cabry reminded the Board that this is the first meeting under a new reporting format whereby standing committees will continue to report regularly and additional reports will be by request made to the Executive Director prior to the meeting.

Citizens Advisory Committee (CAC)

Susan Ball reported that the CAC has 11 members with one new member proposed for the Board's consideration today. CAC continues to deliberate on open space preservation. CAC will increase its focus on outreach to the community, particularly about issues involved with the County Comprehensive Plan and sea level rise.

Scientific & Technical Advisory Committee (STAC)

C. Bason reported that the STAC did not meet last quarter. E. Seldomridge reported that the STAC is a part of a collaboration to produce the upcoming emerging contaminants symposium which is an action of the CCMP.

Water Use Plan Implementation Committee (WUPIC)

C. Bason recommended that the service of the ad hoc Committee be ended. Since the Committee's Chair stepped down last December, no new leadership has emerged. Staff time to manage the Committee is at a premium. He reviewed the recent accomplishments of the Committee including the annual Inland Bays Cleanup. He suggested that most active members will remain involved with the Cleanup via a workgroup and that future issues of the Water Use Plan could be addressed via additional workgroups or ad hoc committees. J. Cabry accepted the recommendation and hearing no objections dispersed the Committee.

Development Committee

Steve Maternick and C. Bason reported that H. Gilmore has agreed to Chair the first meeting of the Committee scheduled for April 25th.

EPA

Michelle Price-Fay reported that after a temporary freeze the Region is processing grants again. She reported that Ed Ambrogio is retiring at the end of the month and that she is the new EPA representative to the Board with Mike Hoffmann as the alternate.

She provided an update on the petition from the Inland Bays Foundation to the EPA to declare the Inland Bays watershed a Municipal Separate Storm Sewer System (MS4). She described that MS4 permittees must monitor stormwater system discharges to ensure that pollution is

minimized. Communities with permits must detect and address illicit discharges, monitor the quality of discharges, encourage and inventory best management practices such as rain gardens that minimize flooding, and pass ordinances. The EPA has a pending letter to the State declaring the MS4 and requesting DNREC develop a permitting strategy.

A discussion of how MS4 might be implementation ensued. Hans Medlarz remarked that the outcomes of an MS4 permit to reduce nutrient pollution relative to an NPDES permit has no comparison and that permitting must be addressed holistically. C. Bason remarked that one of the functions of the NEP is to weigh these different regulatory requirements and voluntary actions as a group of stakeholders in order to determine the most effective path to implement the CCMP's water quality and habitat goals under limited resources.

OLD BUSINESS

Removal of Point Source Discharge of Treated Wastewater from the Allen Harim Facility

David Small distributed a copy of a letter from DNREC to Allen Harim initiating the NPDES permitting process as a result of the Board discussion at the last meeting. DNREC is waiting a response.

NEW BUSINESS

Approval of CAC Membership from Ab Ream

S. Ball reviewed the application. J. Cabry requested a motion to approve the application. Diane Hanson made the motion and Rob Robinson seconded. The vote for was unanimous.

Approval of Amendment to By-laws

J. Cabry referred the Board to the proposed changes in the Board Packet which resulted from the addition of the Development Committee as a standing committee of the Board at the last meeting. She requested a motion for approval. H. Medlarz made the motion and was seconded by D. Small. The vote for was unanimous.

CCMP Update and Invitation to Board Workshop

Emily Seldomridge reviewed the CCMP and its update process. Accomplishments over the past five years will be summarized. A focus will be on attainable and measurable goals for this update. A climate vulnerability analysis to determine the influence of climate change related factors on potential CCMP actions will also occur. An initial Board workshop to guide the update will be scheduled for Spring followed by meetings of technical and community stakeholders. J. Cabry stressed the importance of the update to the organization. R. Robinson suggested that there is a great deal of interest by the public to participate.

Center Activities Update

C. Bason reviewed the success of the annual appeal to increase total donations and new donors. CIB was also recently chosen to be the recipient of Tidewater's Utilities annual golf tournament proceeds. A spring appeal will be sent to a mailing list. The Center is preparing a September grant proposal to the Longwood Foundation to support implementation of the James Farm Master Plan.

C. Bason reviewed the Master Plan for the Board and its implementation so far which concludes construction design. He requested additional Board-level coordination with fundraising.

He reviewed two reforestation projects that were completed last winter and progress on a watershed reforestation plan. He reported on the implementation of the Stockley Center stormwater pond retrofit. While both projects were excellent the reforestation was far more cost effective to reduce pollution. Marcia Fox asked if CIB was working on getting federal funding sources for reforestation and E. Seldomridge applied yes.

He reviewed the living shorelines siting and concept design study that was completed late last year. Two projects included as concepts were described and are currently being prepared for grant proposals by staff. R. Robinson asked if the Sunset Park proposal's technologies had been used elsewhere. E. Seldomridge replied that in the Chesapeake Bay yes but not yet in the Inland Bays.

The Don't Chuck Your Shucks oyster shell recycling program now works with 18 restaurants and collected 2,700 bushels of shell in 2016. Last fall, the James Farm Education Program educated over 600 students.

He reviewed the Center's major funding sources. The National Estuary Program was reauthorized by Congress last year and this Spring the House will form an Estuary Caucus. The NEP may be targeted for elimination in the FY18 budget. CIB provided testimony to the Joint Finance Committee of the State legislature on the importance of NEP funding. He requested the Board's help with funding at the State level. He demonstrated the increase in the Center's individual project grants as a strategy to increase overall revenue and diversify away from reliance on major government operating grants.

OPEN FORUM

J. Cabry and the Board thanked David Small for his service to the Board over the years. H. Gilmore reported that the DNREC regulatory requirements to inspect septic systems at the point of sale is working and resulting in more system replacement and repair.

ADJOURNMENT

The Chair adjourned the meeting at 11:15 a.m.

Respectfully submitted,

Vickie York, Secretary –

cwb