

**Queen Anne's County
Community Partnerships for Children and Families (LMB)
Board of Directors
Minutes
April 16, 2025**

Members Present:

Susan Coppage, QAC Department of Social Services
Katie Dilley, Mid Shore Behavioral Health
Karen Eader, QAC Recreation
Joselle Gatrell, Community Member
Bobbi Graef, QAC Health Department
Stephanie Jarrell, County Commissioners
Michelle Johnson, Community Member
Gail Lundberg, Community Member
Michael McGrew, Community Member

Jason Mullen, Chesapeake College
Deyanica Murga, Community Member
Stephen Palmer, QAC County Ride
Janet Salazar, Community Member
Lauren Searce, Department of Juvenile Services
Brice Strang, QAC Health Department

Administrative Staff:

Brian Barnshaw, Resource Development Specialist
Mike Clark, Executive Director of Housing and Family Services

Lisa Michaels, Office Coordinator
Melinda Ray, Character Counts Coordinator
Jennifer Stansbury, Fiscal Administrator

Member Regrets:

Matt Evans, Board of Education
Scott Evans, Community Member
Pastor Mark Farnell, Community Member
Deanna Lewis, Community Member

1st/Sgt. John Meyers, QAC Sheriff's Office
Michael Murphy, Community Member
Colleen Thomas, Community Member
Alana Van Ornum, Student Member

Guests:

Cindi Boone, Housing Administrator, QAC Housing & Community Services
Denise Weiland, Housing Program Manager, QAC Housing & Community Services
Isabella Ryan, Due East Partners
Sarah Ramsey, Due East Partners

I. Welcome:

Katie Dilley called the meeting to order at 11:30 a.m.

II. LMB Updates & Reports:

A. Executive Committee

The Executive Committee met on April 8, 2025 and discussed current projects and programs. The Executive Committee reviewed today's agenda and no decisions were made that will require ratification by the Board.

B. Secretary

Susan Coppage, LMB Vice President and Secretary, presented the March 19, 2025 meeting minutes for approval.

****Action:**

Michael McGrew made a motion to approve the March 19, 2025 minutes as written. A second was provided by Lauren Searce. All present voted in favor with no abstentions.

C. Treasurer

Katie Dilley, LMB Board President, presented the February and March 2025 Treasurer's Reports.

****Action:**

Michael McGrew made a motion to accept the February and March 2025 Treasurer's Reports as written. A second was provided by Jason Mullen. All present voted in favor with no abstentions.

D. Director's Report. See Board Packet.

Membership Committee:

- Janet Salazar and Gail Lundberg volunteered to join the Membership Committee.

ENOUGH Act Capacity Building Projects

Circuit Rider Project:

- This initiative, led by Prosper and Partners, is supporting cross-sector, anti-poverty strategies in Kent, Queen Anne's, and Talbot Counties. Organizational interviews have been completed and feedback is being summarized to guide a training schedule for the cohort.
- Key concerns identified include partnership clarity, student attendance, workforce shortages, and provider mental health support. A more structured training agenda and timeline for Stage 1 are expected from Colber. A no-cost extension was approved, allowing the project to continue through September 30, 2025. I'm still learning how this project fits into our broader efforts and hope to share more at future meetings.

CWLA Conference:

- Last week Lisa Michaels and a large group of attendees from the CPA program and Local Care Team went to Washington D.C. for this event. Initial feedback has been positive.
- Lauren Searce provided her experience during the LMB meeting.

Sudlersville Trend Analysis:

- The final community focus group has been completed by KSA. Their findings were presented at the March LMB meeting.

LMB Website Redesign:

- We are working with D3 Corporation, a local company, to revamp the Local Management Board's website. The redesign will include updated

information, improved access, and a more user-friendly experience. A mockup of the homepage is underway.

- The anticipated completion date is summer 2025, though delays are possible.
- Programs and committees have been asked to provide updated content to ensure the site becomes a consistent and trusted resource for children, youth, and families in the community.

Asset Mapping and Collective Impact

- The RFP process for this initiative was completed with six submissions received. Due East Partners, LLC. The consultant had already begun preliminary work based on their proposal.
- The project is supported by a no-cost extension and is scheduled to conclude by September 30, 2025.
- Representatives from Due East will present an overview of the project at today's board meeting.

III. Housing Discussion – Mike Clark, Cindi Boone and Denise Weiland. – See Attached.

IV. Collective Impact & Asset Mapping, Due East Partners – See Attached.

V. Announcements & Adjourn

- The LMB Board meeting is scheduled for May 21, 2025.

Janet Salazar made a motion to adjourn the meeting. Susan Coppage provided a second. All present voted in favor with no abstentions