

Queen Anne's County
Community Partnerships for Children and Families (LMB)
Board of Directors
Minutes
March 19, 2025
Virtual Only

Members Present:

Katie Dilley, Mid Shore Behavioral Health
Karen Eader, QAC Recreation
Joselle Gatrell, Community Member
Bobbi Graef, QAC Health Department
Deanna Lewis, Community Member
Michael McGrew, Community Member
1st/Sgt. John Meyers, QAC Sheriff's Office

Deyanica Murga, Community Member
Stephen Palmer, QAC County Ride
Janet Salazar, Community Member
Lauren Searce, Department of Juvenile
Services
Brice Strang, QAC Health Department
Colleen Thomas, Community Member

Administrative Staff:

Lacey Amos, LMB Administrator
Brian Barnshaw, Resource Development
Specialist
Mike Clark, Executive Director of Housing and
Family Services

Melinda Ray, Character Counts Coordinator
Jennifer Stansbury, Fiscal Administrator

Member Regrets:

Susan Coppage, QAC Department of Social
Services
Matt Evans, Board of Education
Scott Evans, Community Member
Pastor Mark Farnell, Community Member
Stephanie Jarrell, County Commissioners
Michelle Johnson, Community Member

Gail Lundberg, Community Member
Michael Murphy, Community Member
Jason Mullen, Chesapeake College
Alana Van Ornum, Student Member

Guests:

Vince Radosta, QAC Strategic Planning
Committee
Cindy Chirumbole, QAC Strategic Planning
Committee
Tracy Kulik, KSA
Marcos Alcorn, KSA

I. Welcome:

Katie Dilley called the meeting to order at 11:30 a.m.

II. LMB Updates & Reports:

A. Executive Committee

The Executive Committee met on March 11, 2025 and discussed current projects and programs. The Executive Committee reviewed today's agenda and no decisions were made that will require ratification by the Board.

B. Secretary

Lacey Amos, LMB Administrator, presented the February 19, 2025 meeting minutes for approval.

****Action:**

Colleen Thomas made a motion to approve the February 19, 2025 minutes as written. A second was provided by Lauren Searce. All present voted in favor with no abstentions.

C. Treasurer

Tabled to April 2025 meeting.

D. Director's Report. See Board Packet.

- Membership Committee needs more members.
- Current committee members are Susan Coppage and Janet Salazar.

E. Committee Updates:

- **Backpack Committee – Vince Radosta**
 - Approximately 630 students are served weekly.
 - The committee is learning the new processes at MD Food Bank.
 - The committee received a few grants and are beginning to focus on summer programs.
 - Sudlersville Elementary School will house summer school, the Migrant Program and Title 1 Program – approximately 100 students for 4 weeks in July.
 - Colleen works hard every week packing the bags.
 - It is unclear if the Backpack Committee will be affected by federal budget cuts.
- **Character Counts! – Melinda Ray**
 - Upcoming event:
 - Volunteer Appreciation event - April 23, 2025.
 - Spring Fling - April 24, 2025.
 - Christmas in April on April 25, 2025.
 - Character Counts! will host cooling stations at all field day events. And Food Lion will provide popsicle.
 - Texas Roadhouse will provide one free kids meal to students who participate in the spring break book challenge.
 - Planning a Family Fall Day in collaboration with DSS.
 - Character Counts! is collaborating with several camps over the summer.
- **Children's Council – Melinda Ray**
 - The Children Council met earlier this month. Lacey Amos presented to the Council.
 - April is Month of the Young Child which includes a poster contest.

- Gearing up for Christmas in April scheduled for April 25th at Pinkney Park.
- **Out of School Time Committee (OOST) – Lauren Searce**
 - OOST updates will be provided at future LMB meetings. A few RFPs are released, and one RFP is about to be released.
 - RFP review sessions will occur soon.
- **Safety Net Committee – Matt Evans**
 - The Safety Net committee meeting scheduled for this month was cancelled.
- **Strategic Planning Committee – Lacey Amos**
ENOUGH Act Capacity Building Projects
 - Circuit Rider Project: Led by Prosper and Partners, this project is supporting cross-sector, anti-poverty strategies in Kent, Queen Anne's, and Talbot Counties. Interviews with organizations have been completed and we are working to summarize feedback collected to establish a training schedule for the cohort. Key concerns identified include partnership clarity, student attendance, workforce shortages, and provider mental health support. A no-cost extension was approved, allowing services through September 30, 2025.
 - CWLA Conference: Lisa Michaels has secured all tickets and accommodations for attendees from the CPA program and Local Care Team. No further action needed unless there are last-minute changes.
 - Sudlersville Trend Analysis: KSA has completed the final community focus group and will present their findings at the March LMB meeting.
 - LMB Website Update: D3 Corporation is drafting a homepage mockup. We will continue to work with their team to update content as well as design a more user-friendly experience. We have also reached out to our programs and committees to collect updated information to share with the community in hopes of developing a consistent and reliable hub that children, youth and families have access to in order to find community resources.
 - Asset Mapping & Collective Impact: An RFP was issued with a deadline of March 14, 2025. Applications will be reviewed, and a consultant selected by the Review Committee on Friday, March 21, 2025. The no-cost extension was approved, with services continuing through September 30, 2025.

Community Reinvestment and Repair Funds

- Minority Entrepreneur Training Accelerator (META) Program: Funding has been open to this program and is awaiting transfer until a consultant has been selected. Economic Development and Tourism

has begun developing an RFP to find a consultant for this year's program.

- Homelessness Prevention: Policies and procedures are under review to ensure accountability and compliance with county regulations. Funding has been open to this program and is awaiting transfer until the new policies and procedures have been approved. Once finalized, the program will begin supporting families in Queen Anne's County.
- Out of School Time (OST) Programs: Two RFPs for after-school programming are in draft form and awaiting committee review. A meeting with the Committee to review and finalize the drafts has been scheduled on May 21, 2025. The anticipated release date is June 2, 2025.
- AD-HOC Funding: The RFP for this funding continues to receive high interest from county agencies and community partners. RFP submission deadline is March 31, 2025 with the application reviews scheduled for April 7, 2025. The proposed program start date for approved projects is slated for April 21, 2025.

Community Partnership Agreement (CPA) for Fiscal Year 2026

- The FY26 CPA is released.
- There are changes to the application process.
- The narrative portion of the application may need to be rewritten.
- Waiting on additional clarity from the GOC on the target population.
- This year it is doubtful we receive the supplemental funding.

III. Sudlersville Trend Analysis – Kulik Strategic Advisers (KSA) – See Attached.

IV. Announcements & Adjourn

- Wrapping up the QAC Free Laptop Program. Less than 50 laptops remain.
- The LMB Board meeting is scheduled for April 16, 2025.