

**Queen Anne's County**  
**Community Partnerships for Children and Families (LMB)**  
**Board of Directors**  
**Minutes**  
**January 15, 2025**  
In-Person with Virtual Option

**Members Present:**

Susan Coppage, QAC Department of Social Services  
Katie Dilley, Mid Shore Behavioral Health  
Karen Eader, QAC Recreation  
Matt Evans, Board of Education  
Joselle Gatrell, Community Member  
Stephanie Jarrell, County Commissioners  
Michelle Johnson, Community Member  
Deanna Lewis, Community Member  
Gail Lundberg, Community Member  
1st/Sgt. John Meyers, QAC Sheriff's Office

Michael Murphy, Community Member  
Janet Salazar, Community Member  
Lauren Searce, Department of Juvenile Services  
Colleen Thomas, Community Member  
Alana Van Ornum, Student Member

**Administrative Staff:**

Lacey Amos, LMB Administrator  
Brian Barnshaw, Resource Development Specialist

Lisa Michaels, Office Coordinator  
Melinda Ray, Character Counts Coordinator

**Member Regrets:**

Dana Barnhart, Children's Council  
Scott Evans, Community Member  
Pastor Mark Farnell, Community Member  
Bobbi Graef, Department of Health  
Michael McGrew, Community Member

James Miller, QAC Recreation  
Jason Mullen, Chesapeake College  
Deyanica Murga, Community Member  
Stephen Palmer, Transit Department

**I. Welcome:**

Katie Dilley called the meeting to order at 11:30 a.m.

**II. LMB Updates & Reports:**

**A. Executive Committee**

The Executive Committee met on January 14, 2025. The Executive Committee reviewed today's agenda and discussed the recommended allocations for the Community Reinvestment and Repair Funds, which will require ratification by the Board.

**B. Secretary**

Susan Coppage, Vice President & Secretary, presented the October 16, 2024 meeting minutes for approval.

**\*\*Action:**

Janet Salazar made a motion to approve the October 16, 2024 minutes as written. A second was provided by Colleen Thomas. All present voted in favor with no abstentions.

**C. Treasurer**

Colleen Thomas, Board Treasurer, presented Treasurer's Reports for October, November, and December 2024 for approval.

**\*\*Action:**

Matt Evans made a motion to accept the October, November, and December 2024 Treasurer's Reports as written. A second was provided by Gail Lundberg. All present voted in favor with no abstentions.

**D. Director's Report. See Board Packet.**

- **QAC Mattress Program update:**
  - 13 applications approved.
  - 22 mattresses distributed.
  - 19 bedding sets and 4 pillows provided.
  - Total amount spent: \$3,467.56.
  - Remaining funds: \$2,402.44 to be utilized by QAC Housing & Community Services.
- **FY26 CPA update:**
  - We anticipate changes in the application process.
  - The application may focus more on addressing child poverty through innovative and results-driven initiatives.
  - The CPA will be released mid-February, which is later than usual.
- **Board Retreat Review – See attached**
  - Retreat Notes – see attached.
  - Review updated Strategic Roadmap and Strategic Elements – see attached.
  - Review updated State Priorities – see attached.

**\*\*Action:**

Colleen Thomas made a motion to approve the updated 2025 Strategic Roadmap as presented, including revisions to the vision, mission, priorities, and strategies. A second was provided by Michelle Johnson. All present voted in favor with no abstentions.

**E. Committee Updates:**

- **Backpack Committee – Colleen Thomas**
  - New food bank system is set to begin February 3, 2025.
  - The new minimal weight for delivery is 2,000 lbs. from 500 lbs., which means extra food will need to be ordered to meet this food weight requirement.
  - Due to weather, two backpack distribution weeks were cancelled.

- Resume distribution this week.
- **Character Counts! – Melinda Ray**
  - 100% volunteer coaches in all K-5 classrooms.
  - Plan to meet with Kent County Character Counts! and Horizons summer camp. Possibly incorporate Character Counts in Horizon's curriculum.
  - Plan to attend proposed charter school meeting.
  - Please continue to send in your nominations for the Commissioner's Spotlight candidates.
- **Children's Council – Melinda Ray**
  - The Council is planning a Christmas in April event again this year. More updates to follow.
  - The Jackie Carter scholarship program was awarded to two students: one from Matapeake Middle School and one from Kent Island High School.
- **Out of School Time Committee (OOST) – tabled to next month.**
- **Safety Net Committee – Matt Evans**
  - The Safety Net Committee met this morning.
  - Eddie Cortes - I'm Possible - 7th and 8th graders 4/22 & 4/23/2025. Also looking to include the 6 elementary schools (3rd-5th)
  - Vaping Prevention initiatives
    - Presentations at KIHS from Caitlin Donohue-Vega, Oral Health Outreach Coordinator, through the Eastern Shore Area Health Education Center. Presentations also in November
    - Sterlen Barr and Rapping About Prevention (R.A.P.) April 8th & 9th.
  - Suicide Prevention
    - [NAMI - Ending The Silence](#) - Presented to Student Services by Jeff Shultz. Next step is coordinating a presentation to the athletic club at QACHS.
    - [Suicide Prevention for Students](#) through 8th and 10th grade Health classes.
- **Strategic Planning Committee – Michelle Johnson**
  - The committee met on January 8, 2025.
  - The committee discussed the Mattress Program, ENOUGH Act, and Circuit Rider collaboration with Talbot and Kent County.
  - Discussed the Community Reinvestment and Repair Fund (CRRF).

### III. **ENOUGH Act: LMB Capacity Building Award – See Attached.**

- The ENOUGH Act - Capacity Building Grant provided \$92,5000 in funding to address community needs. This grant is active February 1 to June 30, 2025. The approved projects and their objectives are:
  - Circuit Rider Capacity Building Program.
  - Needs Assessment Trend Analysis for Sudlersville.
  - Asset Mapping and Collective Impact.
  - CWLA Conference and Training.
  - Updated LMB Website for Community Resource Access.
- Consider door-to-door for needs assessment in Sudlersville.

#### **IV. Community Reinvestment and Repair Funds (CRRF) - See Attached.**

- The CRRF is currently at \$595,000 for FY 25 with the following allocations recommended:
  - Minority Entrepreneurs Training Accelerator (META) Programs: \$100,000
  - After-School Programming: Partnering for Youth: \$250,0000
  - Homelessness Prevention Efforts: \$75,000
  - Ad-Hoc (Funding determined by community needs): \$170,000.

A CRRF commission has been formed consisting of Helen Tinelli from QAC Economic and Tourism, Lacey Amos, QAC Department of Community Services, Jeff Rank, QAC Finance, The QAC LMB Executive Committee and any members of the LMB Board of Directors who would like to volunteer. A poll will be sent to all board members to express their interest on being on the commission.

- Consider using the CRRF funding for drug and alcohol prevention programs for high school students in Queen Anne's County.

#### **\*\*Action:**

The Board approved the 2025 Community Reinvestment and Repair Fund allocations as presented with no abstentions.

#### **V. Announcements & Adjourn**

- Wrapping up the QAC Free Laptop Program.
- A CRRF commission interest survey will be sent out to Board members.
- The LMB Board meeting is scheduled for February 19, 2025.