



Somerset County Health Department

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Health Officer Danielle Weber, MS, RN

HEALTH MEETING MINUTES

Meeting Name:	HEALTH-Helping Everyone Achieve Long-Term Health		
Date of Meeting:	Jan 16, 2025	Time:	3:00 PM - 04:00PM
Minutes Prepared By:	Sharon Creasy	In-person/Virtual Meeting	In-Person and Virtual
1. Attendees:			
Chris Osment (SCHD), Danielle Weber (SCHD), Andra Taylor (SCHD), Wanda Munford (SCHD), Rowan Renshaw (SCHD), Carroll Mills (Mt. Carmel Church), Jayesh Parmar (Parm Public Consulting), Julie Krenzer (Carefirst), Rochelle Taylor ((REACH), Kat Rodgers (TidalHealth),			
2. Agenda/Topic/Discussion/Follow-Up:			
Welcome	Chris Osment called the meeting to order and warmly welcomed everyone.		
Introduction to HEALTH	This project expands on an earlier initiative we launched during the COVID-19 pandemic, when we hired community health workers to support our clinics. As vaccination efforts slowed, we decided to utilize these workers to help our county more broadly. They engaged with the public in restaurants, businesses, and state agencies, spreading information about COVID, vaccine hesitancy, and testing. Over time, this outreach transformed into a holistic health approach, connecting individuals with various services to improve their well-being. We placed community health workers in agencies like the Department of Social Services (DSS) to reach those in need. Given the transportation challenges and high poverty rates in Somerset County, many residents struggle to choose between essential services. Our community health worker program aims to alleviate these issues. When our initial funding ended, we applied for the Health Equity Resource Communities Grant from the Community Health Resources Commission to continue our efforts.		

Charter Review	<p>1. Purpose- Add in addressing and problem solving Health Dispaties</p> <p>2. Membership- No changes</p> <p>3. Structure-</p> <ul style="list-style-type: none"> ● Committee size does not need a minimum ● Member Frequency every 4th Thursday at 3-4pm with possibilities of Subcommittee's meeting offsite and main meeting to rotate the location of the meeting to have an offsite location throughout the county. ● Voting Rights- Everyone gets a vote No quorum needed during monthly meetings. If a vote is done electronically then a majority vote is needed from the full membership. ● Terms No term limits ● Member Resignation No changes ● Attendance Requirements no changes ● Positions Chairs: Chris Osment Secretary- Sharon Creasy Community Members- ALL participates <p>4. Guidelines Annual Review</p> <ul style="list-style-type: none"> ● Reviewed at the beginning of each Fiscal year <p>5. Meeting Norms.</p> <ul style="list-style-type: none"> ● No changes
Evaluator Presentation -Jayesh Parmar	<p>Parm Public Consultants has been consulting with the state of Maryland and surrounding counties since 2013. They will be the evaluators for this new program. They will collect data from CRISP (Chesapeake Regional Information System for Patients) to ensure the program runs smoothly. The CHW (Community Health Worker) will enter data into the CRISP database in this program. We will use that information to create surveys, focus groups, or key information interviews.</p>
Current Project Status	<p>Project Status: General</p> <p>We have been working on PatTrac(Data system) and CRISP (Chesapeake Regional Information system for patients) to use this to track referrals for mainly our programs with an electronic way to track the process. The CHWs will use the intake</p>

	<p>forms.</p> <ul style="list-style-type: none"> ● CHW's hire <p>Looking to hire a total of 3 more</p> <ul style="list-style-type: none"> ● Nutritionist RFP <p>We have put a RFP out for this, however we have not gotten any response for an in person position. If you know of anyone that can please share</p>
Future Steps	<ul style="list-style-type: none"> ● Advertising/Promotions <p>Looking to do a commercial or maybe a billboard to get the word out of the new program.</p> <ul style="list-style-type: none"> ● Expansion into other locations <p>Looking for ways to track food banks and whether they helped them, with maybe a Business card that could be signed or punched.</p>
Next Meeting	Thursday, February 20, 2025 @ 8928 Sign Post Rd Westover, MD 21871