



TOWN OF  
**Princess Anne**

Town of Princess Anne  
30489 Broad Street  
Princess Anne, MD 21853  
410-651-1818

Commissioners:  
**Shelley Johnson**, *President*  
**Marion “Mickey” Polk**, *Vice President*  
**Joseph “Joey” Gardner**, *Commissioner*  
**Zelma Hayward**, *Commissioner*

**James “Jay” Prouse**, *Town Manager*  
**Christopher Smith**, *Attorney*

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## **Work Session Agenda**

### **December 15th, 2025**

### **6:00 PM**

**Present Commissioners:** *President Shelley Johnson, Vice President Marion Polk, Joseph Gardner, Zelma E. Hayward*

- I.** Call to Order – President Shelley Johnson
- II.** Pledge of Allegiance - ALL
- III.** Moment of Silence - ALL
- IV.** Motion to Accept Agenda – Motion - Commissioner Marion Polk, Second by Commissioner Zelma E. Hayward
- V.** UMES “The Perch” Presentation / Dr. Allison – Dr. Pamela Allison, Endowed Chair of Entrepreneurship, Kevin M. Odell, Director of Programming and Operations of UMES. On November 18<sup>th</sup>, 2025, the department purchased the True Value Hardware building across the street. With grant and donation support, they are preparing for renovations, with architectural renderings presented to the council. The building, historically a hub of commerce for the county, will be revitalized to serve the community once again. The revitalized facility will support entrepreneurs at various stages of their business journey: Culinary Launchpad, Vendor Kitchens, General Store Area, Retail Spaces, Community Education, Shared Resources, and Maker Space. Maximum projected timeline of 2 years.
- VI.** Garland Hayward Youth Center Shed – Mr. McCoy Curtis representing a coordinated and well-connected community initiative, requested approval to build a 10x15 shed at the Garland Hayward Youth Center. The shed will store gardening and sporting equipment for ongoing community projects.
- VII.** Open Air Vending & Food Licensing – Tim Bierman provided an update on open air vending and food licensing. He requested permission to initiate an educational program for vendors regarding required paperwork, insurance, and licensing at the state, county, and town hall with representatives from the county health board and state fire marshal to provide comprehensive

information.

- VIII.** Elderly Tax Credit / Application – Jay Prouse, Town Manager, the application format and eligibility requirements for the elderly tax credit program remain unchanged from the pervious year. Applications will be available January 5, 2026.
- IX.** Legislative Items Session Agenda Items – Budget Update, Report on new Town Projects and Business Grant.
- X.** Adjournment / Closed Session – Commissioner Marion Polk motion to adjourn / Commissioner Zelma E. Hayward second. 6:51 PM

➤ Parts of this meeting may be closed due to Real Estate or Personnel Matters

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Shelley Johnson, President

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Marion “Mickey” Polk, Vice President

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Joseph “Joey” Gardner, Commissioner

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Zelma E. Hayward, Commissioner