

REQUEST FOR PROPOSAL

RFP # 0126-2026

MATERNAL CHILD HEALTH CRIBS, CAR SEATS,
AND OTHER SUPPLIES

RELEASE DATE: Monday, February 9, 2026

DUE DATE: Monday, February 23, 2026

I. BACKGROUND AND OVERVIEW

The Wicomico County Health Department is requesting proposals to acquire a vendor who can supply our Maternal Child Health and Healthy Families department with Cribs, Car Seats and other supplies for babies. These supplies will help prevent causes related to infant injuries and deaths and improve safe infant sleep for infants.

With the goal of helping to maintain healthy pregnancies and babies the Maternal Child Health and Healthy Families program works within Wicomico County to follow-up and address social barriers of health with pregnant mothers and babies. These programs break down barriers to keep infants safe and healthy by supporting medical, behavioral, and social service care by providing cribs, car seats, and other baby supplies to ensure infant safety after birth.

Priority areas for these programs include prevention of causes related to prematurity, including chronic maternal health conditions, promoting increased social supports for women during the perinatal/postpartum periods, promoting increased screenings/referrals during pregnancy, and safe infant sleep outreach and education, with a focus on communities with the highest number of tragic infant deaths.

II. SCOPE OF WORK

A detailed description of all Cribs, Car Seats, and other baby supplies being sought through this RFP is attached as Attachment A -Scope of Work.

The scope of work in this RFP is intended to benefit the needs of the Wicomico County Maternal Child Health and Health Families Program. The Wicomico County Health Department reserves the right to use this RFP to cover additional departments in need of cribs, car seats, and other baby supplies through using the procurement within this RFP.

III. Proposal/Award Timeframe

- A. Publication of Request: Monday, February 9, 2026
- B. Bids are due no later than 3:00 p.m. EST on Wednesday, February 25, 2026
- C. A tentative award date will be Friday, February 27, 2026

IV. Bid Submission Process

Sealed proposals must be mailed or hand delivered to Hope Balam, Procurement Officer III, Wicomico County Health Department, 108 E. Main Street, Salisbury, Maryland 21801. Bids must be received Wednesday, February 25, 2026, no later than 3:00 p.m. EST. Bids or unsolicited amendments to the bid received after the announcement time shall not be considered and will be returned to the contractor unopened. Vendor submission should include one original bid with three copies clearly marked **“Wicomico County Health Department” Maternal Child Health- Crib, Car Seats, and other baby supplies, RFP # 0126-2026**” in a sealed envelope. Inquiries concerning bid information, documents should be directed to Hope Balam, Procurement Officer III, at 410-543-6399.

V. Rejection of Bids

The Wicomico County Health Department reserves the right to reject any and /or all bids to waive any technicality it deems in the best interest of the Health Department. A signal response to the bid may be deemed a failure of competition and may be cancelled in the best interest of the Health Department.

VI. Bid Amendments

The Health Department reserves the right to change the acquisitions schedule or issue amendments to the bid at any time.

VII. Withdraw of Proposals

Vendors may withdraw a proposal, which has been submitted at any time up to the bid closing date and time. To accomplish this, a written request signed by an authorized representative of the vendor must be submitted to the Procurement Officer. After withdrawing a previously submitted bid, the vendor may submit another bid at any time up to the closing date and time.

VIII. Errors in Proposals

The Wicomico County Health Department will not be liable for any errors in vendor proposals. Vendors will not be allowed to alter proposal documents after the deadline submission. The Wicomico County Health Department reserves the right to make corrections or amendments due to errors identified in bids by the Health Department or vendor. This type of correction or amendment will be allowed for such errors as typing, transposition, or any other obvious errors. Any changes will be date and time stamped into and attached to the proposals. All changes must be coordinated in writing with, authorized by, and executed through the Procurement Officer. Vendors are liable for all errors or omissions contained in their proposals.

IX. Equal Employment Opportunity and Non-Discrimination

All respondents are subject to and must comply with the provisions of all applicable state and federal anti-discrimination laws. Respondents shall not discriminate against any employee or applicant for employment or any member of the public because of race, color, creed, religion, national origin, sex, disability, marital status, age, or otherwise commit an unfair employment practice.

X. Exceptions

Bidders taking exceptions to any part or section of the solicitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the proposer's intent to comply fully with the requirements as written.

XI. Expenses Incurred in Preparing Proposal

The Wicomico County Health Department accepts no responsibility for any expense incurred by the bidder in the preparation and presentation of a proposal. Such expense shall be the exclusive responsibility of the bidder.

XII. Indemnification

The contractor covenants to save, defend, keep harmless, and indemnify the Wicomico County Health Department and all of its officers, division, agencies, agents, and employees from and against all claims, loss, damage, injury, fines, penalties, and cost including court cost and attorney's fees, charges, liability, and exposure, however caused, resulting from, arising out of, or in any way connected with the contractor's negligent performance or non-performance of the terms of the contract.

XIII. Method of Award

The Wicomico County Health Department reserves the right to award this contract not necessarily to the vendor with the lowest price, but to the vendor that demonstrates the best ability to fulfill the requirements of this bid. The successful vendor will be chosen based on the qualifications and selection criteria.

The successful vendor shall commence work only after receipt of written notification to proceed from Wicomico County Health Department. The

successful vendor will fulfil all requirements as indicated in the bid in compliance with the contract negotiated.

XIV. Terms of Contract

The terms of this contract shall begin March 1, 2026, and end on June 30, 2029. This contract is contingent upon funding. Any reduction or withdrawal of funds from this program shall be sufficient grounds for immediate cancellation of this agreement or reduction of service.

In the event that a contractor fails to meet any of the requirements of this contract, The Wicomico County Health Department reserves the right to declare the contract in fault and terminate this contract at any time in whole or in part upon 30-day written notice to contractor. The Wicomico County Health Department may, by providing 30 day written notice to the contractor.

In the event of termination for any reason, no allowance will be provided to the contractor for anticipated profit on unperformed services.

ATTACHMENT A

Rate Sheet

RFP # 0126-2026

Maternal Child Health

Fee for the following supplies:

Cribette (English) _____

Mini Cribettes _____

ABC Crib Message Sheet _____

Mini Cribette Sheet ABC Message _____

Graco C/S Slim Fit _____

Graco Snugride 35 Lite LX infant car seat _____

Graco Slimfit 3 in 1 Convertible car seat _____

Graco SugRide SnugFit Infant car seat _____

Graco Slim Snacker High chair _____

Educational Booklet (English) (93922) _____

Korbex 7 Piece Health Kit (including Tailored Bag) _____

Snapette Kit Cotton English _____

Snapette Kit Cotton Spanish _____

Pacifier Soothie Newborn _____ (Latex Free)

Sleep Sack Kit Cotton English _____

Full size Pack n Play with Bassinet _____

Baby Shower in a box _____

(Must include baby shampoo, diaper ointment, 1 hooded towel, 5 pack snapette onesies, 2 pack bib set, 1 baby grooming kit, 2 pack diapers, aloe wipes)

Safe Sleep Survival Cribette kits (cotton) _____

(Must include a cribette, snoozzette sleep sack, cribette sheet, ACB of Safe Sleep Photo magnet, soothie pacifier, step down booklet, Sleep Baby Safe and Snug Children's Book)

Safe Sleep Survival Cribette kits (fleece) _____

(Must include a cribette, snoozzette sleep sack, cribette sheet, ACB of Safe Sleep Photo magnet, soothie pacifier, step down booklet, Sleep Baby Safe and Snug Children's Book)

Full Size pack n play crib sheet _____

Mini pack n play crib sheet _____

Long sleeve body suit _____ (5 Pack)

Short sleeve body suit _____ (5 Pack)

Cotton snoozette _____ (small)

(wearable blanket)

Fleece snoozette _____ (small)

Cotton snoozette _____ (medium)

Fleece snoozette _____ (medium)

Cotton snoozette _____ (newborn)

Fleece snoozette _____ (newborn)

Safe sleep educational booklets _____ (Spanish)

Safe sleep educational booklets _____ (English)

Safe sleep education booklets for grandparents _____ (Spanish)

Safe sleep education for grandparents _____ (Spanish)

Safe sleep books for infants _____

Safe sleep fact pins _____

